



Annexure I - List of Documents for Handling Inward Remittance

Note: The requirement of documents wherein it is mentioned mandatory or optional may be decided by TPU based on satisfactory due diligence on transaction basis as applicable.

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
1	Foreign Direct Investment	P0005	Repatriation of Indian investment abroad in real estate	Only for repatriation of funds remitted under S0005 for purchase of Property Overseas under LRS 1. Disposal Instruction 2. Underlying Documents in support of ownership of Property 3. Sale Agreement copies 4. Declaration that the Property was purchased under LRS along with initial payment details
2	Short Term Credits	P0013	Short term loans with original maturity up to one year from Non-Residents to India (Short-term Trade Credit)	Funds received against buyers Credits to be processed as inward remittance for onward payment to Seller. 1. Swift Copy 2. FBG Copy / FBG Application form
3	Banking Capital	P0014	Receipts o/a non-resident deposits (FCNR(B)/NR(E)RA, etc.) {ADs should report these even if funds are not “swapped” into Rupees}	1. Disposal Instruction
4	Financial Derivatives and Others	P0021	Receipts on account of sale of share under employee stock option	1. Disposal Instruction from Individual 2. Declaration that ESOP reporting shall be taken care by the Company 3. Any other underlying documents
5	Exports (of Goods)	P0101	Value of export bills negotiated / purchased/discounted etc. (covered under GR/PP/SOFTEX/EC copy of shipping bills etc.) – Other than Nepal and Bhutan	1. Disposal Instruction/ Export application. (Considering Bill is already lodged in Bank)

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
	Exports (of Goods)	P0102	<p>Realization of export bills (in respect of goods) sent on collection (full invoice value) – Other than Nepal and Bhutan</p> <p>Mass-produced software on storage devices with licenses that convey perpetual use (to be included in goods trade)</p>	<p>1. Disposal Instruction (M) 2. Commercial Invoice (M) 3. Sales Contract for any amount of remittance (O) 4. Copy of Transport Documents (Bill of Lading/Airway Bill/Courier receipts) SDF/Shipping Bill (duplicate original Exchange Control Copy) Bill of export /Softex Form/ Export Declaration form) (M) 5. Insurance Copy if applicable (O) Note: If the export Bill is already lodged in system - only swift copy and bill ref number to be provided.</p>
6		P0103	<p>Advance receipts against export contracts, which will be covered later by GR/PP/SOFTEX/SDF – other than Nepal and Bhutan</p> <p>Mass-produced software on storage devices with licenses that convey perpetual use (to be included in goods trade)</p>	<p>1. Disposal Instruction (M) 2. Proforma Invoice if remittance value more than USD 2.5 lakhs and Equivalent in any FCY (M) 3. Sales contract if remittances value more than USD 2.5 Lakh & Equivalent in any FCY (O) 4. Overdue approval to be obtain before processing Inward Remittance, if any (M) Note : Point 2 & 3 should be countersigned by both the parties.</p> <p>In Case Long Term Advance against export (Date of shipment mentioned on DI should be more than 1 year)</p> <p>1. Disposal Instruction (M) 2. Proforma Invoice if remittance value more than USD 2.5 lakhs and equivalent in any FCY (M) 3. Sales contract if remittances value more than USD 2.5 Lakh & Equivalent in any FCY (O) 4. Overdue approval to be obtained before processing Inward Remittance, if any (M) 5. Opinion report is required. (M) 6. CA Certificate is required. (M) 7. Customer Self Declaration -(on Letter Head) is required (M)</p>

List of documents for handling Inward Remittance				
SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
				8. Branch Head's approval for KYC & AML is required (M) 9. Credit / Business appraisal memo of Exporter is required (M) 10. Transaction is to be screened through TBML application.
7		P0109	Export realization on account of exports to Nepal and Bhutan, if any Mass-produced software on storage devices with licenses that convey perpetual use (to be included in goods trade)	1. Disposal Instruction (M) 2. Commercial Invoice (M) 3. Sales Contract for any amount of remittance (O) 4. Copy of Transport Documents (Bill of Lading/Airway Bill/Courier receipts) SDF/Shipping Bill (duplicate original Exchange Control Copy) Bill of export /Softex Form/ Export Declaration form) (M) 5. Insurance Copy if applicable (O) Note: If the export Bill is already lodged in system - only swift copy and bill ref number to be provided.
8	Transport	P0201	Receipts of surplus freight/passenger fare by Indian shipping companies operating abroad	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
9		P0202	Receipts on account of operating expenses of foreign shipping companies operating in India	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
10		P0205	Receipts on account of operational leasing (with crew) – Shipping companies	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
11		P0207	Receipts of surplus freight/passenger fare by Indian Airlines companies operating abroad.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
12		P0208	Receipt on account of operating expenses of Foreign Airlines companies operating in India	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
13		P0211	Receipt on account of operational leasing (with crew) – Airlines companies	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
14		P0214	Receipts on account of other transportation services (stevedoring, demurrage, port handling charges etc., Shipping Companies)	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration(O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
15		P0215	Receipts on account of other transportation services (stevedoring, demurrage, port handling charges etc., Airlines companies)	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration(O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
16		P0216	Receipts of freight fare -Shipping companies operating abroad	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration(O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
17		P0217	Receipts of passenger fare by Indian Shipping companies operating abroad	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances

List of documents for handling Inward Remittance				
SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
				exceeding USD 1,00,000 or its equivalent (O).
18		P0218	Other receipts by Shipping companies	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
19		P0219	Receipts of freight fare by Indian Airlines companies operating abroad	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
20		P0220	Receipts of passenger fare – Airlines	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
21		P0221	Other receipts by Airlines companies	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration(O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
22		P0222	Receipts on account of freights under other modes of transport (Internal Waterways, Roadways, Railways, Pipeline transports and Others)	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase _Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement /Contract Note with the remitter specifying amount of consideration(O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
23		P0223	Receipts on account of passenger fare under other modes of transport (Internal Waterways, Roadways, Railways, Pipeline transports and Others)	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O)
24		P0224	Postal & Courier services by Air	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances

List of documents for handling Inward Remittance				
SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
				exceeding USD 100,000 or its equivalent (O)
25		P0225	Postal & Courier services by Sea	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O)
26		P0226	Postal & Courier services by others	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) 4. Transport Documents (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O)
27	Travel	P0301	Purchases towards travel (Includes purchases of foreign TCs, currency notes etc over the counter, by hotels, Emporiums, institutions etc. as well as amount received by TT/SWIFT transfers or debit to non-resident account).	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement (O) 4. Any underlying document evidencing such operation records/declaration with establishment proof. Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
28		P0302	Business travel	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).



List of documents for handling Inward Remittance

SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
29		P0304	Travel for medical treatment including TCs purchased by hospitals	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Patient Passport & VISA Copy (M) 4. Any other additional clarification / documents post review of aforesaid.
30		P0305	Travel for education including TCs purchased by educational institutions	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Prospectus of the Educational Institute in India (M) 4. Any other additional clarification / documents post review of aforesaid.
31		P0306	Other travel receipts	"1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
32	Construction Services	P0501	Receipts on account of services relating to cost of construction of projects in India	1. Disposal Instruction (M) 2. Agreement Endorsement as per the payment terms (M) 3. Payment Debit (Down payment details invoice etc (M)) 4. Passport Copy of remitter (M) if it is individual along OCI/PIO(O) 5. Below mentioned Declaration – (M) - Residential status of remitter (whether NRI /PIO/FN) - Purchase of Property is other than agricultural Land / plantation property /Farm house. - That no funds are availed for given property, transactions through Traveler's cheque or foreign currency notes. - The remitter is not purchasing property for real estate business, or construction of farm houses, i.e. Dealing in Land and immovable property with view to earning profit or earning income therefrom. All other compliances as per the Latest RBI Notification must be adhered to e.g. Prohibition on Entity, Country etc.
33	Insurance and Pension Services	P0601	Life Insurance premium except term insurance	1. Disposal Instruction (M) 2. Premium Notice (M) 3. Policy Document (M)
34		P0602	Freight insurance – relating to import & export of goods	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Insurance Policy Document (M) 4. Claim Settlement Document (M)
35		P0603	Other general insurance premiums include reinsurance premium; and term life insurance premium	1. Disposal Instruction (M) 2. Premium Notice (M) 3. Policy Document (M)

List of documents for handling Inward Remittance

SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
36		P0605	Auxiliary services including commission on insurance	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement (O) 4. For Insurance - Policy Document copy required. 5. For Commission - Broker Note copy is required (M). Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
37		P0607	Insurance claim Settlement of non-life insurance; and life insurance (only term insurance)	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Insurance Policy Document (M) 4. Claim Settlement Document (M)
38		P0608	Life insurance claim settlements (excluding term insurance) received by residents in India	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Insurance Policy Document (M) 4. Claim Settlement Document (M)
39		P0610	Premium for pension funds	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Pension Fund Policy Document (M)
40		P0611	Periodic pension entitlements e.g. monthly quarterly or yearly payments of pension amounts by Indian Pension Fund Companies.	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Pension Fund Policy Document (M)
41	Financial Services	P0701	Financial intermediation except investment banking – Bank charges, collection charges, LC charges, etc.	1. Swift Copy 2. Details of the Transaction. 3. Disposal Instruction if the transaction is Customer Induced.

List of documents for handling Inward Remittance

SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
42		P0702	Investment banking – brokerage, under writing commission etc.	1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement (O) 4. For brokerage- Broker note is required (M) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
43		P0703	Auxiliary services – charges on operation & regulatory fees, custodial services, depository services etc.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
44	Telecommunication, Computer & Information Services Note 1: In case any inward receipts include both IT and ITeS Services the Breakup of such services may be collected	P0801	Hardware consultancy/implementation List of services- 1.Hardware Consultancy and implementation services. 2.Training and consultancy services related to system maintenance and other support services. 3.Operating leasing of computers with an operator.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
45	appropriately under different purpose codes. Note 2: The purpose codes related to information services and telecommunication services (P0805,		P0802	Software consultancy/implementation (other than those covered in SOFTEX form) List of services- 1.Software consultancy, training and implementation services including the management of subcontracted computer services.

List of documents for handling Inward Remittance

SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
	P0806, P0808, P0809) would continue to be part of Telecommunication, Computer & Information Services under purpose group code 08.		<p>2. Analysis, design, and programming of systems ready to use (including web page development and design), and technical consultancy related to software.</p> <p>3. Data recovery services, provision of advice and assistance on matters related to the management of computer resources.</p> <p>4. Web page hosting services (i.e. provision of server space on the internet to host clients' web pages) and data hosting services (i.e., provision of server space on cloud or other means for storing and managing data).</p> <p>5. Hosting clients' applications, and computer facilities management.</p> <p>6. Cloud computing services (i.e., computing, data storage, software, and related ICT services are accessed remotely over a network, supplied on demand and with measured resource usage).</p> <p>7. Artificial Intelligence (AI) systems such as virtual assistants, chatbots, speech/image recognition, smart home devices.</p>	
46		P0803	<p>Database, data processing charges</p> <p>List of services-</p> <p>1. Compilation of information content produced by accessing</p>	<p>1. Disposal Instruction (M)</p> <p>2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M)</p> <p>3. Inter - Company Service Agreement/ Contract Note with the remitter specifying</p>

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
			and observing phenomena. 2.Data-processing services (e.g. Data entry, tabulation, and processing on a time-sharing basis). 3.Database conception, data entry, maintenance, and entering and maintaining data in databases. 4.Dissemination of data and databases (e.g. directories, mailing lists) via online, magnetic, optical, or printed media.	amount of consideration (O)
47		P0804	Repair and maintenance of computer and software List of services- 1.Hardware and software installation, including installation of mainframes and central computing units. 2.Maintenance and repairs of computers and peripheral equipment.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O)
48		P0805	News agency services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
49		P0806	Other information services- Subscription to newspapers, periodicals, etc.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
50		P0807	<p>Off-site Software Exports</p> <p>List of services-</p> <p>1.Sales of customized software and related licenses to use.(Software includes general business productivity software, computer game software, and other applications).</p> <p>2.The development, production, supply, and documentation of customized software, including operating systems, made to order for specific users.</p> <p>3.Sales of originals and ownership rights for software systems and applications.</p> <p>4.Mass-produced software downloaded or otherwise electronically delivered (with a periodic license fee or a single payment)</p> <p>5.Licenses to use mass-produced software provided on a physical storage device with a periodic license fee and not perpetual use (In case of perpetual use, it should be included in goods).</p> <p>6.Provision of applications, software applications facilitating online meetings and video conferencing).</p>	<p>1. Application form on Exports</p> <p>2. Invoice Copy</p> <p>3. Softex Form</p> <p>4. Underlying Agreement (O)</p>

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
51		P0808	Telecommunication services including electronic mail services and voice mail services	"1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement (O) Note: Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
52		P0809	Satellite services including space shuttle and rockets, etc.	"1. Disposal Instruction. (M) 2. Proforma Invoice /Purchase -Advance Payment, AND Commercial Invoice -Payment against Service(M) 3. Inter -company Service Agreement (O) 4. Govt. Of India- Ministry of Information and broad casting approval (M) 5. In case of Cross Border Security Deposit shall require additionally RBI approval as per FEMA Note : Agreement required for remittances exceeding USD 1,00,000 or its equivalent (O).
53	Charges for the use of intellectual property n.i.e	P0901	Franchises services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
54		P0902	Receipts for use, through licensing arrangements, of produced originals or prototypes (such as manuscripts and films), patents, copyrights, trademarks, industrial processes, franchises etc. Charges for licenses to reproduce or distribute software	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
			(or both) to be included in charges for the use of intellectual property n.i.e as licensing arrangements.	
55	Other Business Services	P1002	Trade related services – commission on exports / imports Payment to call centers for selling products	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Shipping Bill Copy (for exports) mentioning Commission Value / Percentage (If Commission is not declared on SB – Declaration must be obtained stating reason satisfactory to Bank) – Mandatory for Exports, Optional for others 4. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
56		P1003	Operational leasing services (other than financial leasing) without operating crew, including charter hire- Airlines companies	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
57		P1004	Legal services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
58		P1005	Accounting, auditing, bookkeeping services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
59		P1006	Business and management consultancy and public relations services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
60		P1007	Advertising, trade fair service	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
61		P1008	Research & Development services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
62		P1009	Architectural services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
63		P1010	Agricultural services like protection against insects & disease, increasing of harvest yields, forestry services.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
64		P1014	Engineering Services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
65		P1015	Tax consulting services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
66		P1016	Market research and public opinion polling service	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
67		P1017	Publishing and printing services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) 4. The Directorate of Field Publicity (DFP), One of the media units of the Ministry of Information and Broadcasting approval (M). Note: Agreement require for remittances exceeding USD 100,000 or its equivalent (O).
68		P1018	Mining services like on-site processing services analysis of ores etc.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) 4. Approval from Ministry of Mines, Govt of India (M). Note: Agreement require for remittances exceeding USD 100,000 or its equivalent (O).
69		P1019	Commission agent services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O)

List of documents for handling Inward Remittance				
Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
				4. Import/Export Bill Details along with commission calculation (M). Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
70		P1020	Wholesale and retail trade services. Payments to call centers for selling products (to be included in other business services as trade-related services).	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
71		P1021	Operational leasing services (other than financial leasing) without operating crew, including charter hire- Shipping companies	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
72		P1022	Other Technical Services including scientific/space services.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
73		P1099	Other services not included elsewhere	No such Transaction to be handled

List of documents for handling Inward Remittance

SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
74	Personal, Cultural & Recreational services	P1101	Audio-visual and related services like Motion picture and video tape production, distribution and projection services.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
75		P1103	Radio and television production, distribution and transmission services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
76		P1104	Entertainment services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
77		P1105	Museums, library and archival services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
78		P1106	Recreation and sporting activity services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
79		P1107	Educational services (e.g. fees received for correspondence courses offered to non-resident by Indian institutions) Sale of computer training courses not designed for a specific user to be included in other personal, cultural, and recreational services as educational services.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Prospectus of Educational Institute / Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
80		P1108	Health Service (Receipts on account of services provided by Indian hospitals, doctors, nurses, paramedical and similar services etc. rendered remotely or on-site)	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
81		P1109	Other Personal, Cultural & Recreational services	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement/ Contract Note with the remitter specifying amount of consideration (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
82	Govt. not included elsewhere (G.n.i.e.)	P1201	Maintenance of foreign embassies in India	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. An embassies letter with details/about the transaction (M)
83		P1203	Maintenance of international institutions such as offices of IMF mission, World Bank, UNICEF etc. in India.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
84	Secondary Income	P1301	Inward remittance from Indian non-residents towards family maintenance and savings	1. Disposal Instruction
85		P1302	Personal gifts and donations	1. Disposal Instruction
86		P1303	Donations to religious and charitable institutions in India	Note: FCRA transaction shall not be handled.
87		P1304	Grants and donations to governments and charitable institutions established by the governments	Note: FCRA transaction shall not be handled.
88		P1306	Receipts / Refund of taxes	1. Disposal Instruction (M) 2. Underlying transaction details/ copies (M)
89		P1307	Receipts on account of migrant transfers including Personal Effects	1. Disposal Instruction (M) 2. Underlying transaction details/ copies (M)
90	Primary Income	P1401	Compensation of employees	1. Disposal Instruction (M)
91	Others	P1501	Refunds / rebates on account of imports	1. Disposal Instruction (M) 2. Details of original underlying transaction/import payment (M) 3. Reason for Refund with evidence of Outward Remittance received (M) 4. In case of Refund - Import Payment made

List of documents for handling Inward Remittance

Sl No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
				from other AD Bank, NOC letter /Letter/Registered Bank Email from another AD Bank (M) 5. In case of Rebate - Rebate Calculation to be provided on customer letter signed by authorized signatory of company (M) 6. Reason for delay of reversal of wrong entry / refund if any (M)
92		P1502	Reversal of wrong entries, refunds of amount remitted for non-imports	1. Disposal Instruction (M) 2. Details of original underlying transaction along with supporting documents (M) 3. Reason for Refund with evidence of Inward Remittance received (M) 4. In case of Refund - Import of Services Payment made from other AD Bank, NOC letter /Letter/Registered Bank Email from another AD Bank (M) 5. Reason for delay of reversal of wrong entry / refund if any (M)
93		P1503	Remittances (receipts) by residents under international bidding process.	1. Disposal Instruction (M) 2. Underlying document of International Competitive Bidding (M) KMP Certificate or CA Certificate providing (M)
94	Maintenance and repair services n.i.e	P1601	Receipts on account of maintenance and repair services rendered for Vessels, Ships, Boats, Warships, etc.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement (O) 4. Permission copy from Govt if any (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
95		P1602	Receipts of maintenance and repair services rendered for aircraft, Space shuttles, Rockets, military aircraft, etc.	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement (O) 4. Permission copy from Govt if any (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).



List of documents for handling Inward Remittance

SI No	Purpose Group Name	Purpose Code	Description	Documents Required Mandatory Documents (M) / Optional Documents (O)
96	Manufacturing services	P1701	Receipts on account of processing of goods	1. Disposal Instruction (M) 2. Proforma Invoice/Purchase Order-Advance payment and Commercial Invoice-Payment Against Services (M) 3. Inter - Company Service Agreement / Sales Contract Copy (O) Note: Agreement required for remittances exceeding USD 100,000 or its equivalent (O).
97		P0092	Purchase from other ADs in India (Currency-wise Totals)	1. Disposal Instruction (M) 2. EEFC Transfer: Remitting Bank confirmation that funds transferred from EEFC Account (If not in mentioned in SWIFT Copy) -(M) case to case basis 3. Transfer towards PC/PCFC liquidation / offset: Remitting Bank confirmation that funds transferred from EEFC Account or Funds are export bill discounting / realization proceeds (If not in mentioned in SWIFT copy)-(M) case to case basis.